



59th Annual
2008 Holiday Craft Show
Reading-Berks Chapter, PA Guild of Craftsmen

Chapter Member Application

Date: November 1st & 2nd, 2008

Hours: Saturday 9 AM to 5 PM, Sunday 10 AM to 4 PM

Location: Berks-Lehigh Campus of Penn State University, Reading, PA

Deadline: April 1. Complete application in full; including Chapter Member Survey (see reverse side). You will be notified with an acceptance packet.

Eligibility: Participation is limited to certificate juried members in good standing who are in accordance with the aims & purposes of the Reading-Berks Chapter of the PGC. Priority is given to juried members of the Reading-Berks Chapter. Subsequent applications will be received from state juried members.

Holiday booth decorations are required. For your convenience, we will be taking orders for Poinsettias. These will be delivered to your booth on Friday October 31st. Information will be mailed to you in September.

Make checks payable to Reading-Berks Chapter PGC. Mail application, check, and biography (if desired) & 3 photos to:
RBGC Karen Myers, ATTN: Holiday Show, PO Box 85, Mohnton, PA 19540.

----- cut here -----

Name (as to appear in Program) _____

Name _____ Craft _____ PA Sales Tax # _____

Address _____

Phone _____ Email _____ Plate # & vehicle description _____

Name & address of your local paper. (Biographies are randomly selected for local newspapers and only if this line is completed) _____

*** I will volunteer an hour of my time SAT AM:____, SAT PM:____, SUN AM:____, SUN PM:____,(we will contact you to discuss volunteer options); If I choose not to volunteer my time I will pay the \$20.00 assessment fee below.**

Booth Fee: _____ \$150
If a 10" x 10" booth (perimeter wall) becomes available, would you be interested? Yes or No
_____ \$165 corner, if available
_____ \$ 20 assessment if unable to volunteer*

Total amount enclosed: _____ **Check Number:** _____ (made out to Reading-Berks Chapter PGC)

Agreement: The undersigned does forever discharge, release and hold harmless the Reading-Berks Chapter PGC, Pennsylvania State University and all other agents from any and all manner of action or damages, claims arising from any loss or damage to the person or property of the undersigned while participating in this event and thereby consents to enforcement of all rules and regulations of the show. Failure to abide by the rules and regulations may lead to being asked to leave the show and terminate the reservation without refund.

Signature _____ **Print Name** _____ **Date** _____

(TURN OVER AND COMPLETE)

Set-up & Break-down: Set-up: Friday from 1PM to 8PM. Doors open at 7AM on Saturday for last minute preparation. Break-down: Sunday at 4PM. Violators will jeopardize future acceptance to this show.

Booth info: There are approximately 98 spaces: 8' deep X 10' wide, 3 sided. Booths must have a professional appearance with covered backdrops on 3 sides (2 sides for corner spaces). Backdrops should be a minimum of 6' high. Booth structures or materials cannot extend into adjacent spaces or aisles.

Electricity: No additional charge. Electricity limited to 240 watts per booth and will be monitored and enforced.

Refund Policy: A full refund will be honored up to last day of July. A half refund will be honored up to last day of August. There will be No refunds thereafter.

Returned Checks: There will be a \$20.00 fee on any returned checks.

Volunteers: Reading-Berks Chapter show policy requires all show participants to perform at least one show related task. Participants who are unable to volunteer their time should include the additional \$20.00 non-volunteer fee in their application. All volunteers will be contacted in September.

Chapter Member Participation Survey

*Juried Member of the Reading-Berks Chapter _____ *PGC & chapter _____

*Number of years in Chapter _____ *Number of meetings attended last year _____

*Number of years in Holiday Show _____ *Number of years in Spring-Show _____

*RB/PGC committees you have served on & # years _____

*Please list any special volunteering opportunities you are interested in _____

*I will need post cards & posters to distribute; I'll need _____ # of post cards I can/can't get to a meeting or pick them up.

Raffle item: Due at the May meeting.

_____ **YES**, please remind me! I want to contribute to this year's raffle! The item I want to contribute is a _____ and it's worth at least \$50.00.

_____ **NO**, unfortunately I'm unable to contribute to this year's raffle.

Make checks payable to Reading-Berks Chapter PGC. Mail application, check, and biography (if desired) & 3 photos to: RBGC Karen Myers, ATTN: Holiday Show, PO Box 85, Mohnton, PA 19540.